**Neighbourhood CIL Micro-project Application Form**

**Micro-projects**

These are projects under £500 which apply for CIL match-funding separate. The Council will match-fund 100% from the Neighbourhood CIL fund if the projects meet the criteria and subject to funding availability.

**Who can apply?**

* + - Constituted voluntary organisations and resident associations
* Constituted business organisations and associations
* Registered charities
* Individuals
* Charitable branch of Schools
* Registered community interest companies
* Charitable companies (incorporated as not for profit)
* Registered charitable incorporated organisations
* Exempt or excepted charities
* Registered charitable industrial and provide society or charitable cooperative.
* Applications will also be considered from Redbridge Council departments, where they demonstrate community support.
* Applications submitted by a Ward Member on behalf of a community group falling into one of the aforementioned definitions.

Applicants must:

* Have the support of the organisation they represent
* Have the approval of all parties with legal interest in the land or asset that is the subject of the proposal

Applicants must not:

* Conflict with statutory, regulatory or policy requirements of the Council or other relevant regulatory bodies

**Who cannot apply?**

The Council will not normally accept proposals that are:

* from political groups,
* part of a campaign,
* promoting particular religions/faith/political ideologies,
* not considered to be inclusive,
* excluding any section of our diverse community.

**Project Examples**

Laptops, art projects, online workshops/training, materials/equipment, community gardening

**Applicant Details**

Please complete all sections.

|  |  |
| --- | --- |
| First name |  |
| Last Name |  |
| Are you applying as an individual? Yes/No |  |
| Are you applying from a group? Yes/ No. If yes, please state the applicable category from the “who can apply” list. |  |
| Name of group/organisation |  |
| Address |  |
| Email |  |
| Telephone number |  |

**Application Questions**

|  |  |  |
| --- | --- | --- |
| 1 | What is the name of your project? |  |
| 2 | Summarise your project(Maximum 250 words) |  |
| 3 | Where is your project taking place? |  |
| 4 | Your project should meet at least one of the three key objectives outlined in the *Growing A New Redbridge: A Partnership Plan for 2025* which are;1. **Regenerate the borough**
2. **Be a great place to live with family**
3. **Tackle the root cause of our social challenges**

Which key objective(s) does your project meet? |  |
| 5 | Please explain how your project meets the key objective(s) in Question 1.(Maximum 500 words) |  |
| 6 | Who will be delivering your project?(eg.Yourself, Contractor, Redbridge Council). We may request evidence of any agreements. |  |
| 7 | If your project requires long-term maintenance, please explain how this will be achieved.We may request evidence of any agreements. |  |
| 8 | Is your project deliverable and able to start within a year of receiving funding? Yes/No. Please provide details of key dates (start and end). If the project is ongoing, please provide the dates of operation. |  |
| 9 | Do you have the appropriate permissions/ licences in place for your project eg. Landowner permission?We may request evidence. |  |
| 10 | Does your project involve any volunteers? Yes/NoIf yes, please provide details on the numbers of volunteers and expected volunteer hours. |  |
| 11 | Have you considered safeguarding and DBS checks? Yes/NoWe may request evidence. |  |
| 12 | Have you conducted a general risk assessment? and a COVID-19 risk assessment? Yes/NoWe may request evidence.  |  |
| 13 | Have you conducted a COVID-19 risk assessment? Yes/NoWe may request evidence. |  |

**Project Costs**

Please provide a breakdown of the estimated costs:

|  |  |
| --- | --- |
| **Description of Costs** | **Cost/ £** |
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| **Total Project Costs** |  |

Please use the box below to provide any further details on the costs of the project:

|  |
| --- |
|  |

Please kindly read the separate Micro-Projects Terms and Conditions. Please note, if you do not agree to the Micro-Projects Terms and Conditions, your application for CIL funding will be refused.

**I have read the Micro-Projects Terms and Conditions and I agree. Yes/No**

|  |  |
| --- | --- |
| Signature |  |
| Name |  |
| Date |  |

If you have any questions, please email planning.obligations@redbridge.gov.uk

Redbridge Standard Equality Monitoring

Please complete all questions. We are collecting this information to assess whether we are attracting a diverse range of applicants.

**What is your gender?**

[ ]  Male

[ ]  Female

[ ]  Other

[ ]  Prefer not to answer

**What is your age?**

[ ]  Under 18

[ ]  18-24

[ ]  25-34

[ ]  35-44

[ ]  45-54

[ ]  55-64

[ ]  65 or above

[ ]  Prefer not to answer

**What is your ethnicity?**

[ ]  White British

[ ]  White Irish

[ ]  Other White background

[ ]  Indian or Indian British

[ ]  Pakistani or Pakistani British

[ ]  Bangladeshi or Bangladeshi British

[ ]  Chinese or Chinese British

[ ]  Other Asian background

[ ]  Black Caribbean

[ ]  Black African

[ ]  Other Black background

[ ]  White and Black Caribbean

[ ]  White and Black African

[ ]  White and Asian

[ ]  Other mixed background

[ ]  Arab

[ ]  Gypsy or Irish Traveller

[ ]  Other

[ ]  Prefer not to answer

**What is your religion or belief?**

[ ]  Buddhist

[ ]  Christian

[ ]  Hindu

[ ]  Jewish

[ ]  Muslim

[ ]  Sikh

[ ]  No religious belief

[ ]  Other

[ ]  Prefer not to answer

**What is your sexual orientation?**

[ ]  Heterosexual/straight

[ ]  Homosexual/gay/lesbian

[ ]  Bisexual

[ ]  Other

[ ]  Prefer not to answer

**Do you have a long term physical or mental impairment, which greatly impacts your ability to carry out normal day-to-day activities and you are likely to be considered disabled under the Equality Act 2010?**

[ ]  Yes

[ ]  No

[ ]  Prefer not to answer