**Neighbourhood CIL Micro-project Application Form**

**Micro-projects**

These are projects under £500 which apply for CIL match-funding separate. The Council will match-fund 100% from the Neighbourhood CIL fund if the projects meet the criteria and subject to funding availability.

**Who can apply?**

* + - Constituted voluntary organisations and resident associations
* Constituted business organisations and associations
* Registered charities
* Individuals
* Charitable branch of Schools
* Registered community interest companies
* Charitable companies (incorporated as not for profit)
* Registered charitable incorporated organisations
* Exempt or excepted charities
* Registered charitable industrial and provide society or charitable cooperative.
* Applications will also be considered from Redbridge Council departments, where they demonstrate community support.
* Applications submitted by a Ward Member on behalf of a community group falling into one of the aforementioned definitions.

Applicants must:

* Have the support of the organisation they represent
* Have the approval of all parties with legal interest in the land or asset that is the subject of the proposal

Applicants must not:

* Conflict with statutory, regulatory or policy requirements of the Council or other relevant regulatory bodies

**Who cannot apply?**

The Council will not normally accept proposals that are:

* from political groups,
* part of a campaign,
* promoting particular religions/faith/political ideologies,
* not considered to be inclusive,
* excluding any section of our diverse community.

**Project Examples**

Laptops, art projects, online workshops/training, materials/equipment, community gardening

**Applicant Details**

Please complete all sections.

|  |  |
| --- | --- |
| First name |  |
| Last Name |  |
| Are you applying as an individual? Yes/No |  |
| Are you applying from a group? Yes/ No. If yes, please state the applicable category from the “who can apply” list. |  |
| Name of group/organisation |  |
| Address |  |
| Email |  |
| Telephone number |  |

**Application Questions**

|  |  |  |
| --- | --- | --- |
| 1 | What is the name of your project? |  |
| 2 | Summarise your project  (Maximum 250 words) |  |
| 3 | Where is your project taking place? |  |
| 4 | Your project should meet at least one of the three key objectives outlined in the *Growing A New Redbridge: A Partnership Plan for 2025* which are;   1. **Regenerate the borough** 2. **Be a great place to live with family** 3. **Tackle the root cause of our social challenges**   Which key objective(s) does your project meet? |  |
| 5 | Please explain how your project meets the key objective(s) in Question 1.  (Maximum 500 words) |  |
| 6 | Who will be delivering your project?(eg.Yourself, Contractor, Redbridge Council).  We may request evidence of any agreements. |  |
| 7 | If your project requires long-term maintenance, please explain how this will be achieved.  We may request evidence of any agreements. |  |
| 8 | Is your project deliverable and able to start within a year of receiving funding? Yes/No.  Please provide details of key dates (start and end). If the project is ongoing, please provide the dates of operation. |  |
| 9 | Do you have the appropriate permissions/ licences in place for your project eg. Landowner permission?  We may request evidence. |  |
| 10 | Does your project involve any volunteers? Yes/No  If yes, please provide details on the numbers of volunteers and expected volunteer hours. |  |
| 11 | Have you considered safeguarding and DBS checks? Yes/No  We may request evidence. |  |
| 12 | Have you conducted a general risk assessment?  and a COVID-19 risk assessment? Yes/No  We may request evidence. |  |
| 13 | Have you conducted a  COVID-19 risk assessment? Yes/No  We may request evidence. |  |

**Project Costs**

Please provide a breakdown of the estimated costs:

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| --- | --- |
| **Description of Costs** | **Cost/ £** |
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| **Total Project Costs** |  |

Please use the box below to provide any further details on the costs of the project:

|  |
| --- |
|  |

Please kindly read the separate Micro-Projects Terms and Conditions. Please note, if you do not agree to the Micro-Projects Terms and Conditions, your application for CIL funding will be refused.

**I have read the Micro-Projects Terms and Conditions and I agree. Yes/No**

|  |  |
| --- | --- |
| Signature |  |
| Name |  |
| Date |  |

If you have any questions, please email [planning.obligations@redbridge.gov.uk](mailto:planning.obligations@redbridge.gov.uk)

Redbridge Standard Equality Monitoring

Please complete all questions. We are collecting this information to assess whether we are attracting a diverse range of applicants.

**What is your gender?**

Male

Female

Other

Prefer not to answer

**What is your age?**

Under 18

18-24

25-34

35-44

45-54

55-64

65 or above

Prefer not to answer

**What is your ethnicity?**

White British

White Irish

Other White background

Indian or Indian British

Pakistani or Pakistani British

Bangladeshi or Bangladeshi British

Chinese or Chinese British

Other Asian background

Black Caribbean

Black African

Other Black background

White and Black Caribbean

White and Black African

White and Asian

Other mixed background

Arab

Gypsy or Irish Traveller

Other

Prefer not to answer

**What is your religion or belief?**

Buddhist

Christian

Hindu

Jewish

Muslim

Sikh

No religious belief

Other

Prefer not to answer

**What is your sexual orientation?**

Heterosexual/straight

Homosexual/gay/lesbian

Bisexual

Other

Prefer not to answer

**Do you have a long term physical or mental impairment, which greatly impacts your ability to carry out normal day-to-day activities and you are likely to be considered disabled under the Equality Act 2010?**

Yes

No

Prefer not to answer